



Saline County Smart Start 153 S. 5th Street Salina, KS 67401 785-825-4455 smartstart@salhelp.org

Quality Enhancement Grant Application Cover Page

General information

APPLICANT'S INFORMATION: Please type or print legibly.

Applicant's Name: _____
First Mi Last

Child Care Address: _____ email _____

Mailing Address if different: _____

Phone (____) _____ Social Security number: _____ KDHE license # _____

Application Requirements

- All applications must use this completed form as the cover page.
- Complete the Smart Start of Saline County's application budget page and attach to your application.
- Please do not include any supplemental materials except those requested.
- Using no more than two, 8½ X 11 single-sided sheets of paper, please tell us about your proposal in narrative form. Be sure to include the following, and label the information by letter in your narrative:
 - a) Objective or Reason for use of requested grant funds
 - b) Reflect how the training/education you have received influenced your need for the equipment.
 - c) Describe how the requested equipment will enhance children's learning and interactions.
 - d) Explain process for selection of equipment and give examples.
 - e) Your expected results
 - f) Your timetable and process for achieving results
- Please see general information sheet for more specifics on items to be included with application.

Total project cost \$ _____ Smart Start grant requested \$ _____ (not to exceed \$500)

Other Funding sources _____

If total grant requests exceed the amount of available funding. Are you willing to accept a grant less than your requested amount? Yes _____ No _____

Submit: A complete application includes cover page, application form, budget page, narrative, training documentation, reference letters, policy handbook, business contract, KDHE license, SRS contract and be postmarked no later than June 8, 2011.

Questions? You can call Smart Start at 825-4455



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Total number of children currently enrolled in care:

1. Number of children enrolled age birth to 12 months _____
2. Number of children enrolled age 13 months to 35 months _____
3. Number of children enrolled age 36 months to 5 yrs (not in school) _____
4. Number of SRS children in your care _____
5. Number of children with an IFSP/IEP in your care? _____

Are you a TEACH recipient? Yes ___ No ___

WAGE\$ or PDI recipient? Yes ___ No ___

Are you participating in the Infant/Toddler project through the R & R? Yes ___ No ___

Are you participating in KQIRS? Yes ___ No ___

Do you receive special needs child subsidies from Smart Start ? Yes ___ No ___

Are you a Heartland partner? Yes ___ No ___

TRAINING INFORMATION: 20 hours of training required (no more than 10 of these hours can be completed online)

Number of clock hours of KDHE approved (in person) in-service training and/or Early Childhood Education college classes credit submitted: _____

Send copies of certificates of training or college credit you have attended.

Online college credit from any Kansas 2 or 4 yr. college in early childhood will be accepted.

One college credit hour is equal to 15 contact hours of inservice. For this grant, if you complete one college credit hour from any Kansas 2 or 4 yr. college, you are allowed to count this as 10 hours of the total 20 you are required to attend. This is the only option for completing online training. The remaining 10 hours would need to be in –person KDHE approved inservice hours in the surrounding area.

APPLICANT'S STATEMENT:

I AFFIRM THAT ALL INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

MY SIGNATURE BELOW MAKES THIS STATEMENT BINDING.

Signature of Applicant:

_____ Date: _____



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Quality Enhancement Grant General Information

In order to improve the quality of child care in Saline County, Smart Start of Saline County is offering quality improvement grants available to family child care providers who have been in business more than one year.

Terms of the Quality Improvement Grant:

- Provider will be in business more than one year as of June 8, 2011
- Maximum amount awarded is \$500.00
- Must be a licensed child care provider
- Provider must supply a business contract with application
- Provider must supply a sample of policies/procedures given to parents with application.
- Provider must supply 3 current references from parents and be in good KDHE/SRS compliance
- Provider must have an SRS contract and submit a copy of the SRS contract
- Provider must have completed 20 hours of KDHE approved training that occurred between November 1, 2010 – June 8, 2011 and must be submitted with the grant application.
- Application must be postmarked by June 8, 2011.
- Provider must purchase allowable items, (see list) and supply receipt of items purchased
- Grantors have the right to visit and see purchased grant items
- Shipping and handling are not covered as part of the grant (many companies will give you free shipping but you have to ask)

Funding will not be given for requests such as:

- Televisions, VCR'S, DVD players, any electronic games
- Appliances, Copier, Computer, Digital Camera, or office equipment
- Trampolines, Toy Boxes with Lids, Infant Walkers, Pools or pool toys or equipment
- Home repairs, carpet, concrete, or sheds of any type
- Water filters, air purifiers or Child Assessment tools
- Infant swings
- Fences
- Consumables ie: Arts & Crafts supplies

Requirements of provider if funded:

- Signed assurance stating that by accepting grant funds provider agrees to all terms and conditions of the grant.
- Receipts must be submitted for all grant expenses by the deadline given in the award information
- Must complete an evaluation of grant process
- Must allow an on-site visit to confirm purchases made with grant funds
- Provider must remain in good standing with KDHE/SRS compliance

Things to remember

- The awards will be made, based upon the availability of funds
- Funding will be awarded to providers in Saline County.
- This is a competitive process; not all applications can be funded



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Quality Enhancement Grant General Information continued

Grant selection process

- The enclosed rubric will be used to rate/rank each grant application.
- A grant committee will review applications to determine which applications will be funded.
- Grant applicants will receive notification by mail regarding funding.

Any purchases made before grant is awarded will not be eligible for reimbursement.

Allowable Expenditures

- Furniture/equipment: strollers, cribs, highchairs, child size table and chairs, booster seats, cubbies, low shelves and storage units
- Music/movement: tape or CD players, appropriate music, recorded stories, instruments, movement games, dancing ribbons/scarves
- Balls/sports equipment: tumble balls, clutch balls, all kinds of sports balls, balance boards, outdoor physical games, jump ropes, stompers, parachutes
- Books: infant board books or cloth books, picture, short story and chapter
- Construction materials: soft blocks, plastic blocks, wooden blocks, legos/duplos, tinker toys and Lincoln logs, nuts and bolts, children's tool sets
- Dolls: soft dolls, multi-cultural dolls, doll clothing & accessories, small figures, cloth dolls, paper dolls, puppets and puppet stage
- Games/puzzles: simple games, matching games, bingo, guessing games, word games, non-reading action games, skill building games all levels of puzzles
- Out door equipment: tunnel, toddler climbers, ground cover
- Push and pull toys: toy mower, shopping cart, vacuum cleaner, poppers
- Riding equipment: infant/toddler riding toy, tricycle rocking horse, scooters
- Role play equipment: telephone, cash register, cooking toys, play money, dress up clothes and hats, small kitchen set and furniture, mirror
- Sand & Water materials: sand & water table, funnels, floating toys, molds, digging tools, buckets, fishing toys, plastic smocks, sponges
- Health and safety items: lock box, fire extinguisher, baby gates, child proof items, First aid Kit, smoke alarms



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2011 Family Child Care Grant Applicant Reference Form

When this form is complete, return it to your family child care provider so it can be included with the Smart Start Grant Application. If you have any questions, you may call Smart Start at 825-4455.

This information will be kept confidential.

Applicant: _____ Phone: _____

Reference: _____ Phone: _____

What skills and experience does the applicant have in working with young children?

Please comment on any knowledge of the applicant's work habits, personal and professional conduct as they relate to a career in early childhood education.



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Smart Start of Saline County
 Family Child Care Provider
 Mini Grants
 Rubric

	5	3	1
Objectives/Reasons for use of grant funds	Area of child development to be enhanced with grant funds are thoroughly documented. Proposal reflects excellent	Area of child development to be enhanced with grant funds is stated and some evidence of need is provided.	Area of child development to be enhanced with grant funds is unclear.
Equipment durability/& use by number of children	consideration into a wide variety of materials/equipment Proposal thoroughly reflects the providers knowledge of developmentally appropriate equipment	Proposal reflects some consideration into a wide variety of materials/equipment Proposal indicates a basic knowledge of providers knowledge of developmentally appropriate equipment	Proposal reflects little consideration into a wide variety of materials/equipment Proposal fails to show evidence of providers knowledge of developmentally appropriate equipment
Use of Training/Education Knowledge	Proposal includes a variety of methods/ideas for use of equipment	Proposal includes at least one method/idea for use of equipment	Proposal does not include any method/ideas for use of equipment
Plans for use of equipment	All of the required paperwork is included in packet Budget is complete and contains all required information. Budget is cost effective and linked to the child development enhancement goal.	paperwork is included but not complete Budget is complete but is not cost efficient and/or related to the child development enhancement goal.	paperwork is not complete budget lacks required information or includes unallowable expenditures
Paper work included	the proposal is neat and easy to understand	the proposal lacks neatness and is hard to understand	the proposal is sloppy and hard to understand
Budget			
Neatness of Proposal			